**Tutor Annual Quality Assessment**

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| **Name of Tutor**  | **Area/Route** |
|  |  |
| **Name of Assessor** | **Weather** |
|  |  |
| **Date** | **Assessment No.** |
|  |  |

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| **Competency**  | **Standard Met**  | **Comments**  |
|  **Briefing – Considerations;*** Safety brief – Disclaimer, legal responsibility?
* Acceptable manner - Did they put associate at ease?
* Prechecks POWDDERRS/IAM SAFE?
* Rules set?
* Contingency planning inc loss of contact with associate?
 | **Yes/No** |  |
| **Ride – Considerations;*** Appropriate route – length, suitability for skills being taught etc?
* Suitable position?
* Did they control the session – Were they safe?
* Reaction to adverse situation – If appropriate?
* Was demo appropriate – Given?
 | **Yes/No** |  |
| **Debrief – Considerations;*** Appropriate use of language/Appropriate conduct towards associate?
* Did they refer circumstances back to Roadcraft/The System?
* Honest assessment?
* Solutions offered?
* Were they positive towards the Associate’s performance?
* Evidence of subsequent planning?
* Recommendations as to what should be practiced between sessions?
 | **Yes/No** |  |
| **Tutor Signature**  |
|  |
| **Assessor Signature** |
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