



**EXCELLENCE THROUGH TRAINING**



**E-YARD TRAINING TEAM**

### **The Route to becoming an E-YARD Group Tutor**

#### The Structure of E-YARD

East Yorkshire Advanced Riders and Drivers are the local accredited RoSPA group for the Hull and East Yorkshire geographical area. Accreditation is required to be completed every three years, and this is administered by the committee upon request from RoADAR (**RoSPA Advanced Drivers And Riders**)

The group is officially called 'RoSPA Advanced Drivers and Riders – East Yorkshire' It is known colloquially as E-YARD.

The group is referred to as either 'group' for official correspondence, or 'club' informally.

#### The Purpose of E-YARD

The group's purpose is to deliver training to individuals wishing to qualify as Advanced Drivers or Riders utilising the Police Foundation handbook RoadCraft principles to pass a test which is administered by RoADAR authorised examiners.

Those standards are the highest civilian driving and riding available in the UK. In order to deliver this high quality of training E-YARD has developed a robust and high standard to develop its coaches, known as Tutors.

#### Membership Structure of E-YARD

All members of E-YARD are referred to as Associate (*Members*) prior to passing their advanced car or motorcycle test. This test is awarded a grade by the examiner based on their performance *on the day of test* which can range from Bronze, Silver and Gold, gold obviously being the most polished and highest grade available to civilians.

Once qualified at any of the three grades the Associate then becomes a full Member of RoADAR. Initial Annual Membership of RoADAR is included in the test fee and entitles the member to a retest every three years provided annual membership fees are paid to RoADAR. Other benefits include a bi-monthly copy of Care on the Road and numerous discounts (as negotiated by the national body of RoADAR)

#### Beyond the Test with E-YARD

All members of E-YARD are encouraged to continue development beyond the test, either through continued post test training or striving to become Group Tutors.

The parameter to commence this journey is a minimum 'Silver' grade on test. Those who qualify with a Bronze will be encouraged and supported to re-test to gain the higher grades should they wish to pursue the ambition to coach others as a Group Tutor.

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### Qualification Process to become a Group Tutor with E-YARD

- Qualification at test with a minimum of Silver grade
- Expression of Interest to the Group Training Officer
- A full understanding of the structure of E-YARD and the Competency Based Training programme, the standards required by RoADAR examiners to award test grades defined in the Examiners Marking Guide
- Observe Group Tutor (*preferably several different Group Tutors*) delivering a minimum of five (5) sessions to associates to fully understand how E-YARD delivers coaching – trainee tutors will usually have been through this process themselves so will have an awareness. However, by going through this process they will experience different approaches based on personal styles of delivery. More than five is recommended to gain as much experience as possible.
- Allocation of an Associate.
- Deliver sessions to their associate under the guidance and instruction of an experienced Advanced Tutor\*. This is mandatory. The number of sessions required will be objectively reviewed to ensure both the trainee tutor *and* their associate receive the highest quality of experience and training possible.
- Attendance on a ‘Tutor Foundation Course’ (*and re attendance on a refresher course within three years of this initial foundation course*)
- Record of all development will be maintained.
- A final assessment incorporating a minimum Silver demonstration drive or ride, identification of faults and remedial input to an associate (role-played by an Advanced Tutor), Theoretical Q&A exploring selected elements likely to be experienced when tutoring

### What Tutors are supplied with to deliver tutoring for E-YARD

- Group Tutor Handbook
- E-YARD branded shirt
- E-YARD branded Soft-Shell jacket or Hoody (car Tutors) \*\*
- ‘Urban-Glow©’ vest and E-YARD retroreflective ‘patches’\*\*
- E-YARD ID ‘crib card’
- RoadCraft e-learning package (*one years membership*)
- Access to Tutor specific private WhatsApp group(s) for support and assistance

\*Advanced Tutor – A group tutor who has taken an external test with RoADAR and is Nationally Recognised to have this qualification

\*\* To be returned if standing down permanently/leaving group from Tutor duties



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### Benefits for Tutors of E-YARD

As Tutors for RoADAR (Royal Society for the prevention of Accidents Advanced Drivers And Riders) you are required to be fully paid-up members of the national organisation. This involves tri-annual re-test and annual membership payments to HQ.

This membership covers you when delivering tuition under public liability.

We (E-YARD) have no choice in this.

Failure to maintain annual membership with RoADAR and re-qualify tri-annually will result in being suspended from tutor duties until re-qualified.

As you are giving up your own time and we have a robust system you are required to undertake to achieve the role of tutor within E-YARD, your club membership fees are waived.

Should you not qualify or pay membership to HQ then this benefit ceases.

We will send a message to all tutors with their renewal date for tri-annual retest.

Please put this date in your diary/calendar to remind you when you need to re-qualify by. RoADAR will only allow you to exceed this date by 90 days (for tests to be arranged), at which point you will need to apply for test and recommence their procedures as an associate. E-YARD have no say in this. This applies to both Group Tutors and Advanced Tutors.

We have a fantastic Tutor Cadre, and everyone who has achieved this qualification are highly regarded and respected members of E-YARD. You have worked so hard to get to this level, please don't let it lapse due to RoADAR administration requirements.