



East Riding Section - Tutor Assessment Sheet Guidelines

The group uses a standard format to assess trainees which covers the areas drivers or riders will be tested on in the practical test.

There are 25 Competencies for Car Examination

There are 23 Competencies for Motorcycle Examination (no reversing or commentary)

Each of these competencies will be assessed for the candidate every session of training they engage in.

The aim is to develop the candidate and provide a clear progress chart for them so they can see which areas they require development in, which areas they are achieving the required standard in and ultimately see how they are progressing towards taking their Practical Driving/Riding Examination.

The records will also assist should a tutor have to be replaced or if there is any issues which require investigation.

What is important is the integrity of these records.

They are graded 1 - 5

- Grade 1 = Significant Development Required
- Grade 2 = Not Achieved Required Standard
- Grade 3 = Achieves Required Standard With Some Lapses (*potential to achieve Bronze*)
- Grade 4 = Achieves Required Standard Consistently (*potential to achieve Silver*)
- Grade 5 = Exceeds Required Standard (*potential to achieve Gold*)

A candidate who is new to Advanced Driving/Riding and has never picked up a copy of RoadCraft could never hope to be graded above 1 or 2.

Those starting to develop would likely achieve grade 3 and as their development and knowledge of RoadCraft grows will be graded accordingly.

As the candidate starts to achieve grades 3 or above then consideration could be given to applying for their test.

They should not be 'Happy Sheets' - i.e. they should **not** be recorded in such a way as they merely boost a candidates morale when their skills are not at the level recorded.

Candidates will appreciate this honesty, if boosted beyond their ability and capability it is the tutor they will apportion blame to for recommending them as ready for test.