RoADAR East Yorkshire (E-YARD)

Committee Meeting *(Wednesday/31/01/2024/Beverley Golf Club)*

Minutes

Start - 19:37 Finish - 21:38

Apologies:  Nil

Members present: CH, PG, DP, PU, AA, JA, JT

Previous Minutes agreed by PG seconded by JT

1. Accounts
	1. £3363.27 in account.
		1. £3368. 27 from previous account on 15th November 2023.
		2. 11th December - £100 for raffle prices
		3. 5th December 2023 + £35 membership fee
		4. 27th December 2023 + £25 membership
		5. 3rd Jan 2024 + £35 membership in
	2. Reg local payment approved if required
	3. No other upcoming expenditure predicted
	4. Subs due in April - will improve financial situation
	5. AA to action investigations into PayPal business account.
		1. View to organise prior to next run of subs in April
	6. Renewal to pay by bank transfer. New associates via PayPal
	7. Committee made aware of £2 admin fee for late renewal.
2. Current/Prospective membership
	1. Membership secretary report
		1. Current Membership - 93
		2. Current position of tutors - PU to pass this information ASAP to establish insurance.
		3. Current associates awaiting assessment/training - in process of being resolved with training team.
		4. New starters - 4
			1. PU and AA to discuss who needs contacting and how to contact/manage.
			2. Official time frame to be established for first contact. 14 days agreed.
				1. Updated on website (CH to action) Updated on emails (PG to action)
			3. CHECK THE SPAM FOLDER addition to joining forms.
			4. A just in case contact number to be added to site for purpose of associates who have not had contact to make club aware. ?AA
	2. PG brought welcome and renewal emails to meeting for committee to see.
	3. Separate join and renewal page on website CH to action - revision on email for renewal required PG to action.
	4. Renewal to go out on 1st week of March PG to action. CH to issue reminder at next club night.
	5. WhatsApp question at initial email to establish if associates are happy or not to be added to the group - GDPR purposes.
	6. Rookie riders payment removed CH confirmed.
	7. Payment clarification on website - CH to action
		1. PG to manage pro-rata payment for late joiners.
	8. AA/JA to remind CH asap to action leaflets prior to new season.
3. Training Issues
	1. AA to bring some packs for car team to next meeting.
		1. Tutors should carry two packs.
	2. Discussion regarding spreadsheet on google drive - additional columns for following
		1. Initial email from PG
		2. Initial email from Training team
		3. Initial assessment
		4. Tutor allocation
	3. Foundation course well attended - 3 new trainee tutors included. Successful.
	4. Date and bookings made for training weekend - Northumberland - similar format to previous. PU arranged format. Car tutors on bikes invited to attend as stooges.
		1. ???quiz from PU if time allows
	5. Training session for new Car tutor.
	6. AA and PU to train as Car tutors - to run as a Masterclass with JT and DP.
	7. Push tutor led talks.
	8. Tutor training days throughout year - increased.
	9. QA needs to be taken up - dates to be arranged again with AT team.
	10. Car masterclass for members particularly bike to car. JT and DP to arrange.
	11. JA to have shadow ride with PU and associate if possible.
4. Events
	1. Anything to report?
	2. JA to arrange DocBike talk if possible
	3. Dates for machine course, ladies confidence building day
	4. Zoom hub and bike night presence for new season - Requirement to recruit volunteers for this.
	5. RegLocal ?for February club night - accommodation booked.
	6. Steph Jeavons, Simon Weir, Nuts and bolts, Safer roads humber, YAA, Vanessa Ruck, Land speed guy - PU to investigate, Elvington air museum, Boothy/44 teeth,
		1. Publish advents for these by April if possible
	7. Bob’s track days
	8. Invites for Driff and all bike events - price assessment.
	9. Ladies date to be arranged - Look at venues. ?langlands. JA to action
	10. Zoom hub - need volunteers. Bike nights at mix of venues - members in t-shirts. Increased mingling in kit.
	11. Club night mingling.
		1. Increased interaction with groups.
	12. Committee members to attend events in yard kit.
		1. Hello my name is…
		2. Vest for meet and greet member.
	13. Scavenger hunt.
	14. JA - to sort Reg local talk/accommodation
5. Social Diary
	1. Start of “official ride outs” - Ride leaders to organise on Facebook ?with admin to arrange own details. Picking location for better group ride start point. To be discussed in Exec chat. ?Wolds Cafe
	2. Group social night - ?curry,
	3. ?website calendar with events and speakers etc - discussion required with DS.
	4. JA to discuss with CH access regarding events. - ?link to Facebook for auto update/feed.
	5. 15th March 2024 - Elvington Air Museum.
	6. Skid pan day DP to investigate
	7. Inch perfect - JA to investigate
	8. Shooting day out.
	9. Push social media. JA to organise with CH
6. Matters of concern
	1. AA to arrange “group ride” talk to support written document recently released to social channels. ?Club night speaker.
7. Any other business
	1. Support with DocBike branch set up from EYARD
		1. To put out to membership - to ?support charity as individuals however group to back DocBike.
	2. Responding to WhatsApp messages - particularly in exec when questions asked.
	3. Tutor payment ?removal. - CH to action voluntary payments for tutors if wanted.
		1. Welcome email - “tutors give up their time for your benefit” reminder.
		2. Manage expectations regarding ride outs. Constructive feedback.
		3. Jaunts v ambles explained.

Next committee meeting to be arranged,