RoADAR East Yorkshire (E-YARD)

Committee Meeting Wednesday 29th March 2023 1935hrs/2132hrs

Minutes

Apologies: Julian Taylor

Members present: Dave Cross, Christine Cross, Denise Rose, Pippa Unwin, Chris Hood, John Summerfield, Rod McAndrew, Dave Pattenden, Paul Garrod

Previous Minutes circulated and approved RcM/DC

1. **Accounts**

**Treasurer update**

£1085.50 in the bank account and £25.00 in the PayPal account. Balance Sheet circulated as to show where funds have been spent, a budget has been created by RcM, this was proposed by RcM and approved by CH/PU all agreed the budget for 2023/2024.

RcM stated that we need 33 members to break even with the expenditure set out.

CH proposed that trainee tutors pay for 1st T-shirt, to be paid up front before ordering. Then a free t-shirt is provided once passed as a full tutor. DC/PG approved.

It was also stated that as long as trainee tutors are smartly dressed then it shouldn’t be an issue, it was suggested by PU that we could get some Trainee Tutor badges that could be given out to them, and then given back when passed. This could eliminate the need for further clothing orders.

JS still needs a t-shirt. – To be arranged at a later date.

When kit is issued RcM to be made aware as to update inventory of kit.

b) **PayPal**

CH, is worried about getting rid of PayPal for the group, as stated it has a good system for accountability for tracing new members etc. RcM stated that PayPal is leaving the financial ombudsman and will have no security to back up if anything goes wrong. DP, stated that it seems to tick the boxes for new members, as RcM stated he cannot access the current PayPal account. It was suggested that a new PayPal account was to be created.

PU suggested another option would be if we could have on the website, that a “Join Us” option which then takes you to an email to the membership secretary and an email to the new member with details and our bank details to pay membership fee.

RcM suggested that we should trial the email/bacs way for a few months to see how the process works, and to set up a robust system with PG/RcM.

1. **Current/Prospective membership**

1 new member since last meeting in January, he has paid too much and a refund is to be issued. Info to be passed to PU so that an initial assessment can be arranged with him.

PG asked if tutors pay subs, it was agreed yes, they will be paying subs from this current year.

1. **Training Issues**
2. ***Training for coddiwomples.***

PU – AA ran 1 session, haven’t had any feedback from the session. CH – What do you want to do, Gold/Silver pass programme to teach to lead ride outs (Coddiwomples)

PG – Seemed that AA ran most of the coddiwomples last year.

DC – The process we have is that if there is no tutor available to do that week’s coddiwomples then it will be opened up to trainee tutors, if no interest by the Wed/Thurs it will be opened up to Gold/Silver passed members.

CC stated that as of tonight we only have 4 dates left available as most tutors have taken on a coddiwomples this year which is great.

CH/PU to chase up with documents for coddiwomples etiquette.

1. **Events**

Bike Safe 15th April only 1 tutor needed for this course which will be Julian Taylor.

1. **Matters of concern**

PM stepping down as tutor which is a great loss to the club. PU suggested doing an exit interview in situations like this to enable the club to identify where improvements can be made.

We have 70 current members, to keep the club going we need at least 50% of these to pay subs this year.

PG/DR to speak on membership secretary role and what happens etc. This was conducted after the meeting had finished.

A situation has come to the attention of CH/DC and between them the timeline for resolving this is 28 days, from when the discussion between the concerned party takes place, this is to be done with CH, and another member of the committee, this is then to invite the member concerned to apologise to the person(s) concerned.

We do not condone bullying or swearing on the Facebook and WhatsApp group chats.

If any further concerns/grievances they must be raised with the VC (vice chair in the first instance), this is then brought to a

an informal resolution between the parties concerned, if this cannot be done then a meeting with 5 members of the committee excluding the chair, if the matter cannot be resolved in this meeting, then the chair is given the evidence/grievance matter and hopefully a resolve can be reached, if not it will have to be sent to RoSPA to handle.

CH to re-issue the code of conduct to both Facebook and the WhatsApp group chats.

To adopt “DO THE RIGHT THING”

There will be new admin team for the social media pages, and the main WhatsApp chat, and a standardised format for dealing with inappropriate messages/content on these media channels.

The new admin team for the pages will be: DR, JS, PG (and 2 non committee members) – To be decided.

\*\* An opportunity for members to be involved, a communication will be put out, for anyone wishing to join the admin team\*\*

Social Media – Instagram etc, set up a working group with JC (Jade Clarke to lead this) with one committee member and 2 non committee member. Committee member will be CC. Non committee member to be decided.

125 proposal – working party to be set up with JC leading this along side 2 committee members, will be CH and RcM.

CH, is going to see if we can get some flyers for the 125 group from Safer Roads Humber, CH to approach them with this and consider working along side them. Also, to contact HCC, ERYC to see if anything can be done alongside them too.

Machine Handling course will not go ahead this year PM was integral part of this group, unfortunately this will be maybe re-arranged for later this year, or early next year. DC suggested that trainee tutors and tutors could be trained to help deliver the course too, to be looked at further early 2024.

1. **Any other business**

Attracting new members to the club

DP, try and get new members, he has posted on the Cherry Burton Community Facebook page, to see if that could bring any interest to the club. Village fates to give a free taster session as a raffle prize?

We have the first HUB meeting at Zoom Café on Saturday 1st April. This is to be run for the next couple of months to see how this goes.

Driffield show, have been given 1 ticket by Safer Road Humber, to join onto their stall, CH will ask to see if they will consider giving us another ticket for the day.

**Next meeting 10th May 2023 @ 1930hrs.**